RAHAT ULLAH

Web Developer | IT Professional | MS Office & Documentation Specialist

+92 3495941749 | rahatullah.dev@gmail.com |linkedin.com/in/rahat-ullah**|**Peshawar, Pakistan

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OBJECTIVE

I love turning ideas into real, functional web experiences. I create seamless digital experiences that users love. I'm constantly learning and staying up-to-date with the latest technologies and look for an opportunity, to secure a position in an IT support environment where I can utilize my web development skills to contribute effectively to organizational tasks while I continuously improving my professional skills.

EDUCATION

- **Intermediate (F. Sc - Computer Science)** Govt. Degree College
- **Diploma of Information Technology (DIT)** She Asghar Institute
- **Web Development Course (Ongoing)** Saylani Mass IT Training Center (**SMIT**)

EXPERIENCE

IT Teacher – Sher Asghar Institute (1 Year**)**

- Taught computer basics and MS Office (Word, Excel, PowerPoint)
- Assisted students in practical computer and documentation tasks
- Prepared and maintained student records, reports, and files
- Supported daily IT and administrative activities

Graphic Designer (Freelancer)

- Designed posters, certificates, and social media posts
- Used Canva and Adobe Photoshop for basic branding tasks

SKILLS

Technical Skills

- **Computer Skills (**MS Word, Excel, PowerPoint)
- **Web Skills (**HTML, CSS, Bootstrap, JavaScript, Typescript…**)**
- **Design Tools (**Canva, Pixel lab, Adobe Photoshop, AI (Gemini, Grok Ai ...)

Office & IT Supports Skills

- Documentation and report writing
- Data entry and record management
- File organization and office assistance
- Email handling and professional communication

LANGUAGES

- Pashto (Native)
- Urdu (Fluent)
- English (Intermediate)

HOBBIES & INTERESTS

- Learning new technologies
- coding, teaching
- reading